

**ST. STEPHEN'S EPISCOPAL CHURCH CELEBRATION OF
LIFE PLANNING SHEET**

PERSONAL:

Full Name of Deceased: _____

Dates of Birth and Death: _____

Names of Spouse and Children _____

Contact Person(s): _____

 Telephone Number(s) _____

 E-Mail(s) _____

 Address(es) _____

ARRANGEMENTS:

Date and Time of Service: _____

Chapel or Church: _____

Cremation or Body: _____

Body or Cremains Present for Service: _____

Interment: _____

Funeral Home: _____

Flowers and Guest book from Family _____

Rite I (BCP p. 469) or Rite II (BCP . 491): _____

Celebration of Life Reception: _____

 Picture Table: _____

ORDER OF SERVICE:

You may have as few as two scriptures (one of the readings must be from one of the Gospels) or one from each of the following categories for a total of three or four.

Old Testament: _____

Psalter: _____

New Testament: _____

Gospel: _____

(Gospel is read by Clergy)

HYMNS:

Gathering Music: _____

Opening Hymn: _____

Gradual Hymn: _____

Offertory Hymn or Anthem: _____

Communion Hymns: _____

Closing Hymn: _____

PARTICIPANTS:

Readers: _____

POP: _____

Ushers: _____

Pallbearers (6) _____

Serve Altar (2-4) _____

PARTICIPANTS (cont.)

Thanksgiving (Two-three minutes to thank guests and invite to reception): _____

Carry Cremains: _____

Carry Elemenats: _____

OTHER:

In Lieu of Flowers, Memorials to: _____

*Remind family to write obituary.